



ROSSMOYNE
SENIOR HIGH SCHOOL

Students online in public schools

INFORMATION,
PERMISSIONS,
AGREEMENTS AND
CONSENT



PLEASE ENSURE THE ONLINE SERVICES CONSENT FORM WITHIN THIS DOCUMENT IS SIGNED AND RETURNED WITH THE ENROLMENT APPLICATION.

This booklet contains:

- Information about;
 - online services,
 - publication of student images and work for school purposes,
 - the one to one computer program, and
 - online third-party services.

- An Online Services Consent form to confirm;
 - permission for student to have an online services account,
 - understanding of the online services acceptable use agreement,
 - permission to publish student images and work for school purposes,
 - acknowledgement of online third-party services used by the school, and
 - permission for and agreement about use of online third-party services.



Dear Parents & Guardians

Our school provides access to Department of Education online services. These enhance the contemporary learning opportunities available to students and the range of teaching tools available to staff to deliver the Western Australian Curriculum.

I am writing to seek approval for your child to be given access to these online services.

The Department's online services currently provide students with access to:

- individual email and calendar accounts.
- the internet, with all reasonable care taken by central office and schools to monitor and control students' access to websites while at school.
- online teaching and learning services such as Compass, web-conferencing and digital resources.
- online file storage and sharing services; and
- these online services at locations other than school.

There are three areas that these services cover:

1. Online Services Account
2. Student Acceptable Use Agreement
3. Third Party Services

If you agree to your child using these online services, please read and sign the Online Services Consent form on the last page of this booklet. Please explain the content of the Student Acceptable Use Agreement to your child before signing.

We also regularly publish student's images and work for school purposes and request your permission for this.

Please return the Online Services Consent form to the school so that an online services account can be created for your child.

Yours sincerely

Alan Brown
Principal

1. Online Services Account

I understand and agree that my child has responsibilities when using the online services provided at school for educational purposes, in accordance with the Acceptable Use Agreement for school students.

I also understand that if my child breaks any of the rules in the agreement that the principal may take disciplinary action in accordance with the Department's Student Behaviour Policy and Procedures.

Please note that while every reasonable effort is made by schools and the Department to prevent student exposure to inappropriate online content when using Department provided online services, it is not possible to completely eliminate the risk of such exposure.

You should be aware that the Department has the right to review, audit, intercept, access and disclose messages created, received or sent over Department online services. Logs of email transactions and internet access data are kept for administrative, legal and security purposes and may be monitored. Similar to other corporate records, emails and internet access records are discoverable in the event of legal action and are subject to provisions of the Freedom of Information Act 1992. (www.foi.wa.gov.au)

You should also be aware that general internet browsing not conducted via the Department's network is not monitored or filtered by the Department. The Department encourages close family supervision of all internet use by children in locations other than school, and strongly recommends the use of appropriate internet filtering software. Advice on managing internet use at home can found on the Office of the E-Safety Commissioner website (www.esafety.gov.au/iparent).



2. Student Acceptable Use Agreement

Use of the school network is granted to those who abide by the policies in this document. Parents are asked to discuss this policy with their child before signing it.

Acceptable Use Policy and Agreement

- Your device will be kept safe. It will be kept in your possession at all times while at school or secured in a locker or locked room.
- You will use the device as directed by your teacher. Playing games, listening to music, watching video, online chatting/messaging, accessing websites not relevant to the lesson, or any other activity on the device which is a distraction is not allowed on the school campus.
- You must not store anything on the device that you are not prepared to share with staff or your parents.
- The Department of Education strongly recommends that student owned devices are installed with up-to-date Anti-Virus protection (especially important for Windows users) and that the operating system is regularly updated.

Online Services of the Department of Education and Student Network Accounts

I agree to follow the rules set out below when I use the Department-provided online services:

- I will only use online services for purposes which support my learning and educational research.
- I understand that I am responsible for all activity in my online services account.
- I will check with the teacher before sharing images or giving information about myself or anyone else when using online services.
- I will keep my password private and not share with other students.
- I will not let other people logon and/or use my online account.
- I will tell the teacher if I think someone is using my online account.
- I understand the school and the Department of Education can monitor my use of online services.
- If I find any information that is inappropriate or makes me feel uncomfortable, I will tell a teacher about it. Examples of inappropriate content include violent, racist, sexist, or pornographic material, or content that is offensive, intimidating or encourages dangerous or illegal activity.
- I will not use the Department's online services for personal gain or illegal activity (e.g., music file sharing), to bully, offend or intimidate others or access or send inappropriate materials including software that may damage computers, data or networks.



Student Acceptable Use Agreement

Online Services of the Department of Education and Student Network Accounts continued:

- I will acknowledge the creator or author of any material used in my research for schoolwork by using appropriate referencing.
- I will get permission from the copyright owner of any material used in my schoolwork before I reuse it in a portfolio for employment, in a competition or any other uses other than for my private research and study.
- I will use appropriate language in all internet communications.
- I will not try to access internet sites that have been blocked by the school or the Department of Education.
- I will not damage or disable the computers, computer systems or computer networks of the school, the Department of Education or any other organisation.
- I will not use electronic devices (laptops, iPads) during Break 1 and Break 2 other than when in the Library under staff supervision.
- I will not use proxies, Virtual Private Networks (VPNs), or similar software while connected to the school or Department of Education network.

Note: Some VPN or similar software may continue to run in the background even when not actively in use. This can interfere with the school network and may result in restricted access or temporary account suspension. For this reason, students should not install or use such software on devices used at school.

I understand that:

- I will be held responsible for my actions while using online services and for any breaches caused by allowing any other person to use my online services account.
- The misuse of online services may result in disciplinary action, determined by the principal in accordance with the Department's Behaviour Management in Schools policy; and
- I may be held liable for offences committed using online services.



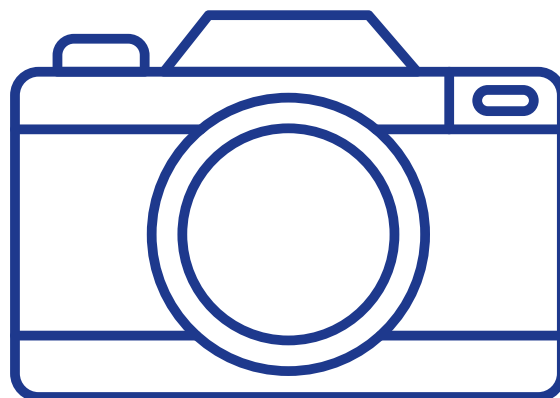
3. Student Images and Work for School Purposes

Please be advised that the school takes video or photographic images of your child and collects samples of their schoolwork to be used for daily school activities, school events, and documenting student achievements.

Your permission is sought to publish your child's image and schoolwork to promote the school and celebrate student success across official school and Department of Education channels. This includes a range of hardcopy and digital formats, such as email, official intranet and internet sites, and school newsletters. While the school will always endeavour to limit identifying information that accompanies these publications, there will be occasions when your child's name, class, and school may accompany their image or work. This permission will remain effective until such time as you advise the school otherwise in writing, which will not affect materials already published.

Additionally, your permission is sought to publish your child's image and achievements to a range of public media, including local newspapers, third-party applications, and social media websites (e.g. Facebook, YouTube etc.), which may enable viewers to identify your child. Specific consent for publication across these various internal, department, and social media platforms can be selected on the consent form on the last page.

Please note that while the school and Department of Education will only publish your child's information for the stated purposes, the internet is accessible by any person worldwide. Once your child's information has been published on the internet, it can be accessed, copied, and used by any other person, and the school and Department of Education have no control over its subsequent use.



4. One to One Computer Program

Parents of new students are requested to provide a notebook computer or tablet for their child. The device needs to have a long battery life, be light and portable (maximum 14" screen), and it needs to be practical to use in the classroom.

Most of our students are using a windows notebook computer or Apple MacBook and very few students have other devices. If you are interested in purchasing a MacBook, please checkout Winthrop's portal by clicking on the link below. It can be purchased as part of a bundle deal available through Winthrop Australia which will also include an extended three year AppleCare warranty and a rugged case. The school will assist you with handling your warranty or insurance claims if the device is purchased from Winthrop Australia. Details of the offers available through Winthrop Australia can be viewed at: <https://sales.winaust.com.au/shop/rossmoyneshs>.

There has been a significant increase in MacBook pricing over the past few years and you may find better value with an alternative device. Students are currently using a variety of devices on the school network and all have successfully connected to the network. These include Windows laptops, Surface tablets and Chromebooks. It is recommended parents do their own research for a suitable device for their child.

If you are considering buying a HP Notebook computer, you can view their range at www.hpshopping.com.au/rossmoynnebyod (use rossmoyneshs for the school code) Every notebook purchased through HP BYOD portal includes free delivery and comes with three-year onsite warranty. Finance option is available with 0% interest for up to 24 months.

It is highly recommended that you also purchase a protective case for your child's device and insurance.

If you already have a device for your child still in good condition, they may continue using it.

Should you have any further queries in regard to our one-to-one computer program please contact the school's ICT Manager:

Sujit Pottayil Kuttappan

Sujit.PottayilKuttappan@education.wa.edu.au



5. Third Party Providers

The following third-party services are being used in our school. We do not need consent for these to be used. The table below provides you with further information on how these services are used:

Name of Service	Type of Service	What do I need to know	Further Information
ACER Tests (Various)	Standardised tests providing norm-referenced data on student skills across key areas	Information stored within Australia	https://www.acer.org/au/pat
Compass	Web-based platform for managing administration, learning, attendance, and communication	Information stored within Australia	https://www.compass.education/
Davinci Resolve	Professional video editing software for cutting, colour grading, effects, and audio production	Does not collect, store or use students' personal information	https://www.blackmagicdesign.com/au/products/davinciresolve/
iVET Institute	Online learning portal for iVET course materials, assessments, progress tracking, and trainer support	Information stored within Australia	https://ivet.edu.au/
Photopea	Browser-based image editor with Photoshop-like tools for creating and editing graphics	Does not collect, store or use students' personal information	https://www.photopea.com/
Skillsroad	A career planning tool	Information stored within Australia	https://www.skillsroad.com.au
Subject Selection Online	An online software that automates subject selection	Information stored within Australia	https://subjectselectiononline.com.au

The following third-party services are also being used in our school. These services require us to share some personal information about your child and **require you to provide consent** for these services before we do so. Please contact the school if you have any queries.

Name of Service	Type of Service	What do I need to know	Further Information
Adobe Creative Cloud	Multimedia, creativity and digital marketing software	Information stored outside Australia	https://www.adobe.com/au/creativecloud.html
Amplify Desmos Math	Maths curriculum teaching platform and resources	Information stored outside Australia	https://learning.amplify.com/ https://student.desmos.com/
Blooket	Interactive quiz generator and hosting platform	Information stored outside Australia	https://www.blooket.com/
Book Creator	A tool for creating digital books	Information stored outside Australia	https://bookcreator.com
Canva	Creative design and presentation tools	Information stored outside Australia	https://www.canva.com/en_au/
ClickView	Education videos mapped to the Australian Curriculum	Information stored within Australia	https://www.clickview.com.au

Third Party Providers continued

Name of Service	Type of Service	What do I need to know	Further Information
Demos Calcuator	Online graphing calculator	Information stored outside Australia	https://www.desmos.com/
Education Perfect	An online learning and assessment platform	Information stored outside Australia	https://epforlearning.com
Fusion 360	An integrated CAD, CAM and CAE design software program	Information stored outside Australia	https://www.autodesk.com.au/products/fusion-360/overview
G Suite Enterprise for education	G Suit Core Services (like Gmail, Calendar, and Classroom)	Information stored outside Australia, certified by Australian Signals Directory	https://edu.google.com/
Goethe Institute	A resource used during German Classes	Information stored within Australia	https://www.goethe.de/de/index.html
Grok Learning	A platform to learn and teach programming in the classroom	Information stored within Australia	https://groklearning.com/
Kahoot	Teaching and Learning references and Resources	Information stored outside Australia	https://kahoot.com
Mangahigh	A game-based learning resource designed to help educators teach maths and coding	Information stored outside Australia	https://www.mangahigh.com/en-au
Mathspace	Maths curriculum resources	Information stored outside Australia	https://mathspace.co/au
Padlet	Online tool for collaboration, presentation, reflection and resource sharing	Information stored outside Australia	https://padlet.com
Pixlr	Online image editing tool	Information stored outside Australia	https://pixlr.com
Repl.it	A coding program	Information stored outside Australia	https://repl.it
Results HQ	A sporting results collection platform	Information stored within Australia	https://resultshq.com.au/Login/Index/
Signup	A voluteer sign-up program	Information stored outside Australia	https://signup.com
Stile	Lessons and activities to support Year 7-10 Science Curriculum	Information stored within Australia	https://stileeducation.com/au/
Storyboard That	An online storyboard with a large collection of custom artwork	Information stored outside Australia	https://www.storyboardthat.com/
ThisisLanguage	An online video based resource of language teachers	Information stored outside Australia	https://www.thisislanguange.com/

Online Services Consent Form

Please complete (by ticking the appropriate boxes and signing) and return with enrolment application.

☐ I agree to ALL of the following:

- I consent to my child's information being provided, if required, to each of the third-party providers listed until the end of their schooling at Rossmoyne Senior High School.
- I give permission for my child to have an Online Services Account, with the understanding that they must abide by the Student Acceptable Use Agreement.
- I give permission for my child's image and work to be published externally for school purposes.

OR

I agree only to the following (please tick specific permissions):

☐ I consent to my child's information being provided, if required, to each of the third-party providers listed until the end of their schooling at Rossmoyne Senior High School.

NOTE: Students without consent may have limited access to certain online tools, which may impact their participation in some learning areas. If you would like to provide consent for specific third-party providers, please contact the school directly to let us know which ones you consent to.

☐ I give permission for my child to have an Online Services Account, with the understanding that they must abide by the Student Acceptable Use Agreement.

NOTE: Students without an Online Services Account may have limited access to digital resources and tools used as part of the teaching and learning program.

☐ I give permission for my child's image and work to be published externally for school purposes.

NOTE: Student photographs will be taken regardless of the above consent; however, they will be used for internal purposes and identification only if external publication consent is not given.

Parent / Guardian Consent	Student Consent
Parent / Guardian Name:	Student Name and Year Level:
Parent / Guardian Signature:	Student Signature:
Date:	Date:

PLEASE RETURN THIS PAGE.



ROSSMOYNE
SENIOR HIGH SCHOOL

Keith Road, Rossmoyne WA 6148
(08) 9235 1600
Rossmoyne.SHS.enrolments@education.wa.edu.au
www.rossmoyne.wa.edu.au